

**St. Gregory's
Vestry Minutes
September 13, 2007**

Physical Nourishment: Jim furnished pizza for dinner.

Spiritual Nourishment: Father Todd led the recitation of Daily Evening Prayer, Rite Two.

Quorum: *Present:* Kay Buturla, Jim Tierney, Father Todd Sorensen, Harvey Frank, Bonnie Frank, Gary Schanbacher, Sue O'Dell, Jeff Hasse, and Randi Ruscetta. *Absent:* John Manta and Tim Dennis. There was a quorum present.

Approval of Agenda: There were no additions to the agenda.

Approval of Minutes: Kay moved and Randi seconded that the minutes be approved as circulated. The motion passed.

Old Business

Facilities: *Maintenance Manual:* Jim will compile the manual, which will include all the owner's manuals. Instructions will be written and included if there is no manufacturer's manual available. *"The Leak":* There has been no progress on locating the leak above the ladies' restroom in the church. Brandon hasn't called Sue back yet on the repairs he suggested. Sue plans to call Leak Finders. *HVAC Unit:* The HVAC unit behind the church has water in the pipes, which causes the unit to shut down. Gary Mitchell is working on solving the problem.

Shepherding: Shepherding lists need to be completed before the mailing for the stewardship campaign is sent out.

Letter of Agreement: No action has been taken yet.

Sudanese Congregation: The visit from the Sudanese Congregation will probably be on November 11. Details are being worked out with the Sudanese group.

Legacy Society: Al Ogden has the information on the Legacy Society and will be scheduling a presentation to the Vestry.

Vestry Portraits: Father Todd forgot his camera, so wasn't able to do any re-takes. He plans to bring his camera on Sunday if anyone wants a different picture.

Empowered Leadership Conference: This training will be included in the TED workshops, scheduled as part of the Convention on October 5. The workshops scheduled are listed on the back of the agenda. The workshops are open to anyone who wishes to attend.

Policy on Memorial Funds: The audit report suggested we need a memorial policy. A rough draft of

the proposed policy was distributed. There would be a letter of agreement for all memorials. The administrator for each fund needs to be designated at the time the fund is set up. A list of Memorial and Special Funds was distributed to all vestry members. There was a brief discussion concerning how to handle those funds that no longer have a contact person available. Consensus was that if no contact person can be found, the vestry would ultimately be able to decide how to use the funds.

New Business

Proposed Budget: RAC has had their first meeting. The proposed budget for 2008 is \$284,484.

Approximately 2/3 of the budget increase from the 2007 budget is for salaries for the DCM and YM staff positions. There has to be an increase of 18.4% in pledges to fund the proposed budget. We need to encourage pledging by new parishioners and those who have never pledged to accomplish this. The first stewardship letter is ready to go out. The pledge cards still need to be printed.

Fall Clean-Up: The date for fall clean-up hasn't been determined yet. Let Sue and Jim know if there is any item you think should be included on the "chore" list.

Financial Report: Year to date income is about \$1600 above budget and year to date expenses are about \$500 below budget. The Youth Minister salary is being paid out of the Youth Minister fund and will show as an unbudgeted expense for the rest of the year. The Pete Nelson Memorial Fund is to be used to update the sound system. The financial report was accepted for audit on a motion from Gary that was seconded by Sue.

Adjourn: The meeting adjourned in prayer at 8:20 p.m.

Next Meeting: October 11, 2007, 6:30 p.m.