

**St. Gregory's
Vestry Minutes
May 17, 2007**

Physical Nourishment: Dinner was furnished by Gary Schanbacher.

Spiritual Nourishment: Daily Evening prayer, Rite Two, was read.

Quorum: Present: Jim Tierney, Kay Buturla, John Manta, Harvey Frank, Bonnie Frank, Gary Schanbacher, Sue O'Dell, and Father Todd Sorensen. Absent: Randi Ruscetta, Jeff Hasse, and Tim Dennis. There was a quorum.

Approval of Agenda: There were no additions to the agenda.

Approval of Minutes: The April minutes were approved as circulated on a motion from John that was seconded by Gary.

Old Business

Facilities: The inventory video has been completed and should be removed from the agenda. Jim and Sue are working on the maintenance manual, owner's manual, and maintenance scheduling. The windows for the parish hall have been ordered. The company will put flashing on all windows at an additional cost of about \$1500. The most durable materials will be used because of the possibility of damage from the proximity of the school playground. The windows will be guaranteed against breakage. The Eagle Scout project to repair the drainage on the west side of the church will be completed in early June. Extensions need to be put on all the gutters to drain away from the foundation. There is still a problem with the leak in the ladies room at church. The flashing on the window in the choir loft didn't solve the problem totally. Suggestions were to have Ace Ashworth (a structural engineer) look at the problem, or call Leak Finders or contact a forensic engineer that Gary Schanbacher knows. There was a good turnout for the workday and a lot was accomplished.

Shepherding: New shepherding lists were distributed. Vestry members should use the script for calls that is in the notebooks. When making calls, information needs to be updated and turned in to the office as soon as possible. Harvey went over how to interpret the lists: there are two lists, one by Household and the other by individuals.

Youth Minister: There is nothing new in the search for a Youth Minister. The salary being offered is about 3/4 of the top salary being paid in this area for a Youth Minister. Perhaps posting on Craig's List or Monster.com. Although it might be possible to share a youth minister with a group of churches, consensus is that it is preferable to have an Episcopalian if possible. Sue suggested forming a search committee.

Rector Letter of Agreement: The Letter of Agreement is still pending. Father Todd needs to meet with the Executive committee to discuss the letter of agreement.

Sudanese Congregation Visit: A conference call will be set up to finalize the Sudanese Congregation Visit.

Articles for Chant on Ministries (Time and Talent): Kay has completed the project. The articles will be printed as a booklet. Carole Cross will put the articles in the Chant as there is room.

Legacy Society: Al Ogden still plans to do the presentation on the Legacy Society.

Portraits: Father Todd's portrait is done. The photos of Vestry members are 4" x 6" in size and will be displayed in a frame in the parish hall entryway.

Organizational Chart: John Manta has been working on the organizational chart. He is listing a contact person for each ministry and listing "vacant" for ministries that are open. When it is completed, the chart will be posted in the parish hall.

New Business

Cleaning: Jorie currently cleans on Fridays. She also cleans for Montessori on Sunday and Wednesday evenings. The kitchen is not being cleaned under the present schedule. We pay Jorie \$450 per month for cleaning. Servicemaster will clean once a week, including the kitchen, for \$350 per month. They will furnish their own equipment. John moved that we contract with Servicemaster for once a week cleaning for \$350 per month and increase Jorie's salary by \$100 per month. Kay seconded the motion. Motion was passed.

Letters from John Holcomb: On the workday, the furnace was turned off, and the parish hall was extremely cold during the following week. John Holcomb sent a letter stating he will no longer be paying the adjustment for the natural gas increase because there was no heat in the building. He also sent a letter stating he is unwilling to pay anything towards the cleaning of the building as he already is paying for cleaning twice a week.

Empowered Leadership Conference: This will be held at the Cathedral August 25. Flyers will be distributed as soon as they are available. Anyone wanting to attend needs to confirm to Father Todd by the end of the first week of June.

Picnic & Worship in the Park: There will be a service outside in the prayer garden, followed by a picnic. We need to coordinate on a date with the summer Vacation Bible School. We will probably need some type of canopy for shade.

Link to Lead Info: Research from Percept, including demographics of the area and what the community wants from a church, were distributed. There was a brief discussion on holding a marriage enrichment course.

Credo Conference: Father Todd gave a report on the Credo Conference he recently attended. The conferences are sponsored by the Church Pension Funds and cover the health of clergy members, including spiritual, vocational, and financial. Assistance with retirement planning is also part of the conferences.

Financial Report: April was over budget for income, but we're still under budget for the year. The April Financial report was approved for audit on a motion from Gary, seconded by Sue.

The meeting adjourned in prayer at 9:20 p.m.

Next Meeting: June 14, 2007, 6:30 p.m.