

**St. Gregory's  
Vestry Minutes  
March 13, 2008**

**Physical Nourishment:** Scott Kingsbury furnished lasagna for dinner.

**Spiritual Nourishment:** Father Todd led Rite II evening prayer.

**Quorum:** *Present:* Harvey Frank, Bonnie Frank, Father Todd Sorensen, Orie Roberts, Scott Kingsbury, Gary Schanbacher, Tim Dennis, Jim Tierney, Bill Kreidler, and Jami Jones.  
*Absent:* John Manta. There was a quorum present.

**Approval of Agenda:** There were no additions to the agenda.

Father Todd distributed copies of the Church Canons relating to Vestries.

**Approval of Minutes:** The February minutes were approved on a motion by Bill that was seconded by Tim.

**Old Business**

**Facilities:** The maintenance schedule is completed. Jim is still compiling the manual of owner's manuals and instructions. He thinks it will be better to keep these documents in folders rather than as a manual. There are a number of outdated documents that can probably be thrown out. The manuals for the yard equipment have been placed in a book in the shed. After a brief discussion, it was decided we should get rid of the snow blower as parts aren't available to repair it. The drip pan under the water heater in the bride's room needs to be replaced. A 2.5 gallon water heater will be installed in the men's bathroom in the church. He is getting estimates for a single thermostat for the parish hall.

**Shepherding:** Harvey will be compiling the lists for vestry members to contact for shepherding. There is a script in each notebook for the calls. Any need for pastoral followup needs to be reported to Father Todd immediately.

**Rector's Letter of Agreement:** The review and evaluation of Father Todd's Letter of Agreement is still pending.

**Sudanese Congregation Visit:** John Manta is in charge. The visit is tentatively planned for June and will include a picnic. The visitors will be invited to participate in the service.

**Legacy Society:** The presentation on the Legacy Society, which is part of the Colorado Episcopal Foundation is still pending.

## **New Business**

**Empowering Leader Workshop:** The entire vestry is registered to attend this training on April 5 at Good Shepherd in Centennial.

**New Roster:** The new roster was distributed. Everyone needs to make any corrections to the master copy so the roster can be finalized. Vestry assignments were discussed; the updated organizational chart will be distributed as soon as possible. Spiritual Growth: John ; Worship: Jami; Resources: Gary; Facilities: Jim; Outreach, assist on Facilities: Orie; Fellowship: Tim. Everyone should have received a notebook.

**New Directory:** There was a brief discussion about a photographic directory. Families will be asked to submit a picture to use. We will arrange a photo session after church for those who need to have a picture taken. The project will be announced and follow up will be included in the shepherding calls.

**Advertising:** We placed an Easter ad in the Columbine Courier, which took the entire budget. We could possibly advertise on Craig's list. Newspaper ads are very expensive. We will discontinue our ad in the Courier for this year. Advertising on Craig's List is a possibility.

**Pastoral Care Ministries:** Community of Hope is an Episcopal program that provides training for lay pastoral care, both within and outside the congregation. Possible areas where pastoral care could be expanded include marriage, financial, child rearing, and grief support.

**Calendar:** The fiscal calendar is the calendar year. The program calendar runs from September through August. Vestry members need to contact the ministries to get items for the annual calendar as soon as possible in order to be printed in the chant. We need to have more fellowship events scheduled.

**Financial Report:** Harvey presented an overview of how the accounting is done and how the finances are handled. Established funds cannot be used for anything other than the designated purpose without the consent of whoever is designated as administrator. We need to keep better records when funds are established. We should have a form for anyone establishing a fund to designate an administrator with an option to designate the vestry as administrator. All financial reports are approved by the vestry and submitted to the audit committee. The financial report appears in the Chant after it is approved. The February financial report was approved for audit on a motion by Scott that was seconded by Tim.

**Adjourn:** The meeting adjourned in prayer at 9:00 pm.

**Next Meeting:** The next meeting will be Thursday, April 10, 2008, at 6:30 pm. Bonnie will furnish dinner.