

**St. Gregory's
Vestry Minutes
December 20, 2007**

Physical Nourishment: John brought Greek food.

Spiritual Nourishment: Father Todd led the recitation of Daily Evening Prayer, Rite II.

Quorum: *Present:* Jeff Hasse, Jim Tierney, Kay Buturla, Father Todd Sorensen, Sue O'Dell, John Manta, Randi Ruscetta, Harvey Frank, and Bonnie Frank. *Absent:* Time Dennis and Gary Schanbacher. There was a quorum.

Approval of Agenda: There were no additions to the agenda as presented.

Approval of Minutes: The November minutes were approved as circulated on a motion from John that was seconded by Randi.

Old Business

Facilities: Sue showed a sample of the tile for the men's room. The project will begin on December 26 in order to be finished before school resumes. The dry wall work will also be done in the women's restroom in the church. The perennial leak may be fixed - there hasn't been any leakage with the recent snows. The gutters on the church will be replaced, and the front gutter on the Parish Hall will also be redone to eliminate the drainage across the sidewalk by the front door.

Shepherding, Rector Letter of Agreement: Nothing new to report on these.

Sudanese Congregation Visit: The Sudanese visit will be scheduled in June, and will be followed by a parish picnic. Because of the language and cultural barrier, arrangements will be completed in writing with copies to everybody involved.

Legacy Society: It was suggested that the presentation on the Legacy Society be included in the annual meeting in February.

Organizational Chart: The chart is completed; one copy will be posted by the bulletin board. The chart will be easy to update when new members are elected now that the format has been completed.

Energy Assistance: Montessori has been paying some energy assistance. The amount will be tapering down after January since enrollment is down and John can't afford to pay as much as he was paying before.

New Business

IRS Housing Document: Kay moved and John seconded the following resolution for Father Todd's housing allowance. "Whereas the Rev. Todd W. Sorensen is employed as a minister of the Gospel by the Episcopal Parish of St. Gregory, Littleton, Colorado, which does not provide a residence for him, the vestry resolves that of the total compensation paid to Father Sorensen during 2008, that the amount of \$60,000 be designated a parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986." The resolution passed.

Vestry Nominating Committee: The nominating committee consists of Randi, Sue, and Jeff who will be completing their terms in February. All vestry members should be on the lookout for candidates. The election will be February 24 at the annual meeting. Candidates' resumes should be in the February chant, which only gives us until January 15 to find candidates. The annual reports from the vestry members need to be given to Jorie one to two weeks before the annual meeting so they can be included in the annual report. The vestry retreat will be the weekend of March 7 and 8.

Financial Reports: The final financial report for October shows that income was down and expenses were at budget. The report was approved for audit on a motion from John that was seconded by Randi. The November financial report also showed income down (by \$400) and expenses at budget. The YTD income is up slightly and expenses are down slightly so we are essentially on budget. The November financial report was approved for audit on a motion from Kay that was seconded by Sue.

Budget Presentation: Based on the pledges currently received, we will be \$8,00 short on the 2008 budget without any pay raises for any of the staff. There was a discussion about special funds and if any money can be transferred from them to balance the 2008 budget. The balance from the youth minister fund will be transferred for the 2008 budget. The budget has to be voted on at the January meeting and will be presented to the parish at the budget meeting, which will be held on January 20 between services.

Adjournment: The meeting was adjourned in prayer at 8:20 p.m.

Next Meeting: The next meeting will be Thursday, January 17, 2008, at 6:30 p.m. There must be a quorum for this meeting in order to vote on the budget. No one has been assigned to furnish dinner for the meeting, so we need a volunteer.