

**St. Gregory's
Vestry Minutes
December 14, 2006**

Physical Nourishment: Sue O'Dell and Sherri Hasse prepared dinner.

Spiritual Nourishment: Rite II evening prayer from the Book of Common Prayer was recited.

Present: Harvey Frank, Shaun Laughlin, Sue O'Dell, Father Todd Sorensen, Kay Buturla, Randi Ruscetta, Jeff Hasse, and Scott Kingsbury. **Absent:** John Manta. There was a quorum present.

Approval of Agenda: There was one addition to the agenda, the discussion of vestry nominations.

Approval of November Minutes: The November minutes were approved as circulated on a motion from Shaun that was seconded by Kay.

Old Business

Facilities: The fall workday was a success with many jobs being completed.

Youth Minister: Father Todd re-submitted the paperwork for the youth minister position to the Diocese on line. He plans to contact both the Denver Seminary and Iliff Seminary about posting the position after the winter break.

Bishops Visit: The bishop will meet with the confirmands at 9 a.m. He will celebrate and preach for both services on the 17th. There are 14 to be confirmed: 3 from St. Peter & Mary, and 11 from St. Gregory's, including 2 adults. Confirmation will be at the 10:00 am service, followed by a reception in the parish hall. There will be a luncheon meeting for the vestry with Bishop O'Neill.

Three Things Review: Shaun presented the results from the Three Things exercise done earlier in the year. The things we need to do:

1. Leadership training. We do not do this well and need to start moving on this. There could be some budgetary impact.
2. Proactive maintenance planning. Sue has been working on this. We need to have a 5 to 10 year plan for maintenance.
3. Better communication. We really need big improvement in this area. We have begun working in this area but have along way to go.

New Business

Time & Talent: We need to make it easier for people to volunteer their time and talent to help the church. We can publish articles in the Chant on various ministries, including who to contact if interested. Each member of the vestry should contact the heads of the various ministries to write the articles. Other uses for this information are to include in the welcome information and links on the web site to pages on the ministries. A short paragraph on each ministry should be submitted by February by E-mail to Kay, who volunteered to co-ordinate the project. The paragraph should include a brief description of the purpose of the ministry, who to contact, and when the group meets. A sheet with names of who to contact could be printed as a one page insert to publish at different times of the year.

Legacy Society: Al Ogden will spearhead working with the Episcopal Foundation to establish a legacy society, and capital fund raising.

FRB Update: FRB minutes from October 24, 2006, were distributed to the Vestry, with a copy of the Master Plan outline from 1993. A copy of the new custodial checklist for the physical facilities was also distributed to the Vestry. Sue has three estimates for replacing the doors in the parish hall and an estimate for replacing the windows. These will be reviewed by the facility review board (FRB).

Gift Certificates: Gift certificates will be presented as a thank you to some who go above and beyond for the parish. Those suggested for certificates are Carole Cross, Gary Mitchell, Bonny Champion, Jim Tierney, and Pete Grondorf. It was suggested that we give something that can be used anywhere such as an American Express gift card. A card or letter of thanks will be included. This should be done by the annual meeting.

Columbarium: We will give 2 niches for Father Bob & Dorothy Walker in the columbarium. We need to add a bench with a back for those who are visiting and praying at the columbarium. We also need to make provision for flowers on the individual niches.

Choir Chairs: The choir has ordered chairs for the choir loft. So far, the choir has done the fund raising for the project.

Scheduling: Jeff & Father Todd met with Carole & Jorie about the schedule. There are 14 different ministries to be scheduled every week, with over 30 people. Nursery, Sunday School, and Altar Guild can't be changed. For the next three months, the schedule will be co-ordinated by Carole and printed in the Chant, with the schedule in the Plain Song printed from the master schedule. If Carole finds this is not manageable, scheduling will be transferred back to Jorie. Those serving should make their own swaps if there is a conflict.

Vestry Nominating Care Committee: Kay, Scott, & John are the outgoing vestry members and will be the members of the nominating committee. In addition, we need someone to

complete the last year of Meredith Meyers' term.

Family Christian Store: Family Christian Stores have a program that will pay 10% of purchases to the church. Father Todd has cards to be presented at the time of purchase to register for the program.

Financial: The final financial report for October was presented and approved for audit on a motion from Scott, seconded by Kay. The November financial report was presented by Harvey Frank. The reference that contributions for 2006 must be received by December 29 will be deleted from the final report, as there will have to be a deposit made after the December 31 services. Scott moved and Jeff seconded a motion that the November financial report be accepted, as amended, for audit. Motion passed. The plate income from the 17th will go to the bishop's directionary fund. This fund is to be used to help those within the church.

Adjourn: The meeting adjourned in prayer at 8:40pm.

Next Meeting: Thursday, January 11, 2007, at 6:30 pm.